



2829 University Avenue SE, Suite 440
Minneapolis, MN 55414-3245
Phone: (651) 201-2730 Fax: (651) 201-2763
TTY Relay: (800) 627-3529
E-mail: benha@state.mn.us
Web: www.benha.state.mn.us

Board Meeting

Board Office, University Park Plaza

October 26, 2011

MINUTES

Members Present: Kyle Nordine, LNHA, Chair
Thomas Pollock, LNHA, Sec'y
Nancy Tuders, RN
Jennifer Pfeffer, LNHA
Christine Rice, Public Member
James Bircherm, LNHA, Vice-Chair
Jane Pederson, MD
Chandra Mehrotra, PhD, Public Member
Ann Tagtmeyer, Public Member
Robert Held, LNHA-DHS ex-officio

Members Absent: Darcy Miner-MDH ex-officio

Staff: Randy Snyder, Executive Director
Jan Strum, Office Manager

I. CALL TO ORDER

Chair, Kyle Nordine called the meeting to order at 10:11 a.m. Randy Snyder noted that three board members – Chandra Mehrotra, Tom Pollock, and Nancy Tuders – were reappointed by Governor Dayton on June 26, 2011.

ELECTION of OFFICERS/COMMITTEE APPOINTMENTS

Snyder asked for nominations for Chair. Ann Tagtmeyer nominated Nordine, second by Jennifer Pfeffer. No other nominations. Motion by Mehrotra for a unanimous vote, second by Pollock, carried unanimously.

Nordine asked for nominations for Vice Chair. Pfeffer nominated Jim Bircherm, second by Tagtmeyer. No other nominations. Motion by Mehrotra for a unanimous vote, second by Tuders, carried unanimously.

Nordine asked for nominations for Secretary/Treasurer. Mehrotra nominated Pollock, second by Tuders. No other nominations. Motion by Chris Rice for a unanimous vote, second by Tagtmeyer, carried unanimously.

Nordine named committee members “as is.” If anyone wishes to change, please inform either the Executive Director or Chairperson.

II. ADDITIONS TO/APPROVAL OF AGENDA and BOARD MINUTES

The agenda had no additions. Motion by Pollock, second by Pfeffer to approve as presented, carried unanimously. Motion to accept minutes of the April 27, 2011, meeting as emailed made by Pollock, second by Tuders, carried unanimously. There was no July Board meeting due to the state government shutdown July 1-20, 2011.

III. HOT TOPICS:

Snyder will attend the CHAASE board meeting tomorrow at UW-Eau Claire. He requested input on one of their topics: mentoring beyond the AIT, for up to five years following initial licensure.

Discussion focused on means of passing the wisdom of experienced administrators on to the next generation of administrators as part of the ‘philosophy of gerontology.’

Tuders mentioned that clarification regarding the new Elder Justice Law is expected from MDH on November 7, 2011.

IV. SOPC held until Birchem arrival

V. ACTION ITEMS

A. 2011 Legislative Session and Sunset Legislation

Discussion, consensus: Executive Committee will review final report before it is submitted.

B. Suggestions for entry level requirement changes

Discussion. Mehrotra suggested surveying new licensees with 1-3 years as an administrator of record: What did they/did they not learn well in preparation for NHA licensure? The Board has no control over college costs, which seem to be most influenced by legislative actions, but does recognize the need for streamlined, efficient, yet effective course requirements. Tagtmeyer pointed out several course requirement updates have been discussed in recent years, but those require rule changes, which is expensive for the board to undertake.

C. Nursing Home Regulatory Efficiency Act

Tuders noted this legislation doesn’t directly apply to BENHA but more on those states around us that have a ‘decision tree’ regarding complaint investigations.

D. Strategic Planning for 2012

Planning was tabled until January meeting or until the Sunset Commission releases its final report.

E. Board of Pharmacy: Prescription Waste Committee

FYI for Board members.

F. October CQI Presentation of Annual Statistics

This report will be posted at the Board website. 57% of current licensees on June 30, 2011, were over the age of 50. Ages seem to be increasing annually in 50-80s decades.

Though board members would like a broader base for comparison of several items, most state boards track little or no statistical information. Bob Held suggested this would be a good addition to a NAB agenda. Only two other NHA boards are known to track NAB exam statistics. State and NAB score data will now be shared with our approved schools. The fail rate increased in this past year. A new statement seems to be that students are taking exams once just to “see what it’s like.” A school pass rate can drop significantly when just one or two students fail up to two or three times.

Non-renewed administrator list reviewed. Motion by Tuders, second by Birchem that they will now be in reinstatement status, not late renewal. Carried unanimously.

VI. EXECUTIVE DIRECTOR’S REPORT

A. The report was approved as sent. Snyder walked through the report.

B. Lodging expense: October 26, 2011, Board meeting – Mehrotra (and Education Committee) & Tuders (and Standards of Practice Committee)

VII. RULES COMMITTEE

No meetings. Will review at January meeting.

VIII. EDUCATION COMMITTEE

- A. There were 6 courses waived, 5 courses denied, 814 licensees, 68 applicants, 3 acting permits on 9/30/2011. Seventeen new licensees and six new acting permits issued 4/1/2011-9/30/2011.
- B. The Education Committee met this morning. Pat Bodelson, Ph.D., from the St. Cloud State University program attended. This program will add an additional course to better meet the BENHA LTC 5/7 requirements. The committee agreed to a one-year continuation of approval to see how the course is received and meets various criteria.

Four applicant files were reviewed.

IV. STANDARDS OF PRACTICE COMMITTEE (SOPC)

Jim Birchem reported the committee held two conferences at the September 9, 2011, reviewed six open complaints, dismissing four (one of these referred to another board, one depending on whether MDH found facility back in compliance), and 20 new complaints, closing twelve. Minutes from April 27, 2011, meeting were also reviewed showing review of seven open complaints, closing four, and review of ten new complaints, closing six. The Board has new counsel, AAG Daphne Lundstrom. The committee meets following this meeting.

IX. BOARD MEMBERS' REPORTS

- A. Council of Health Boards – No meeting.
- B. HPSP – no report.

X. Other Business

Next Board Meeting: Wednesday, January 25, 2012.

Executive Committee was emailed Fiscal Year 2011 Accounts Payable document for audit review. Motion by Pollock, second by Birchem that it was received by them & Nordine; carried unanimously.

XI. ADJOURNMENT

The meeting was adjourned at 11:58 a.m.

Recorder: Jan Strum, Date: 1/25/2012
Jan Strum
Office Manager

Attest: Thomas Pollock, Date: 1/25/2012
Thomas Pollock
Secretary